

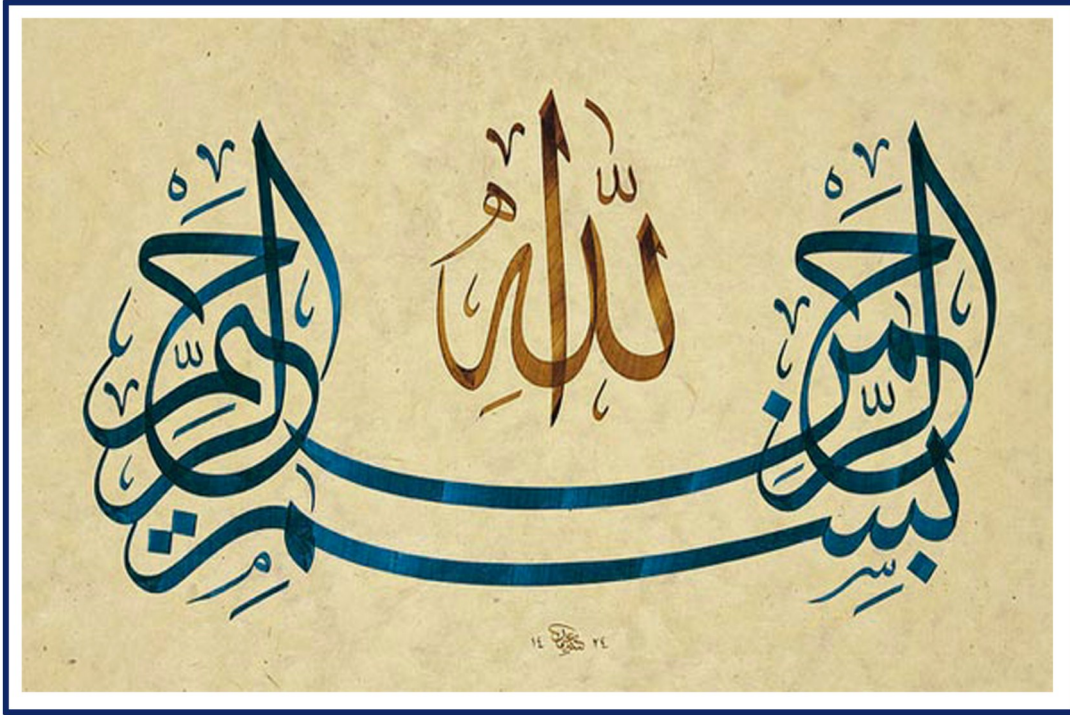
SHAHEED BENAZIR BHUTTO GIRLS CADET COLLEGE LARKANA



(An Educational Initiative by Government of Sindh)

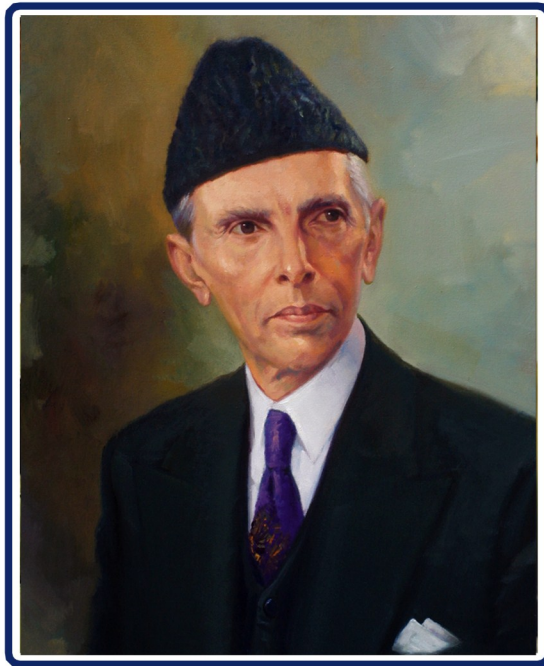


Prospectus



**SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA**

Quaid's Message



No Nation can rise to the height of glory unless
your women are side by side with you.

Quaid-e-Azam Muhammad Ali Jinnah



SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA

Benazir Bhutto's Message



As a woman leader, I thought a different kind of leadership. I was interested in women's issues, in bringing down the illiteracy rate ... as a woman, I entered politics with an additional dimension - that of a mother.

Benazir Bhutto



SHAHEED BENAZIR BHUTTO GIRLS
CADET COLLEGE LARKANA

Message by Chairman Board of Governors



Empowerment of women is key for development of nation. However, empowerment of women without imparting quality education is impossible proposition. Nations flourish when educated mothers groom their children and make them valuable segment of society. Thereafter societies transform into great nations.

Major General Ghulam Shabeer Narejo



**SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA**

The obligation of seeking Knowledge

The Messenger of Allah ﷺ said,

طَلَبُ الْعِلْمِ فَرِيضَةٌ عَلَى كُلِّ مُسْلِمٍ

“Seeking knowledge is an obligation upon every Muslim.”

[Sahih. Sunan Ibn Majah]



SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA

Background and Progress of College



Education, being the backbone of evolutionary process of any society, plays a vital role when it is dispensed with purposeful aim and objective. Nations steer their way out of shadows of ignorance when such progression is focused upon unbiased for all the genders.

In a quest to improve dilapidated state of educational standards specially in far flung areas of smaller provinces an effort is underway to setup/establish Cadet Colleges for girls, so as to prepare them for professional and futuristic aims and objectives. Larkana Girls Cadet College is also one such venture which is likely to change the very basis of progressive and meaningful educational pursuit for girls of all segments of society.

The innovative idea to establish a Cadet College for girls was a brain child of Shaheed Mohtarma Benazir Bhutto and her dream materialized when the ex-Prime Minister of Pakistan Syed Yusuf Raza Gilani visited Cadet College Larkana in 2009 and announced a girls Cadet College at Larkana.

This noble project of Shaheed Benazir Bhutto Girls Cadet College Larkana carries lofty goals for young aspirant girls providing them secure, state of the art and visionary platform which will serve as spring board for them to be part of Pakistan's leading professional institutions. In other words this institution will serve as a nursery for joining Armed Forces, Medical / Engineering / IT universities and Civil service outfits under the auspices of highly trained and professional handlers from Armed Forces as well as Civil Sector.

I, alongwith my dedicated team of Cadet College Larkana initiated this project, in 2017, the soil testing of site was done, pre-qualifications of contractor was carried out on Dec 2017, the foundation stone was laid in Feb 2018, the construction work started in April 2017, the project continued uninterrupted and by the grace of Allah Almighty, in record time, we have completed 85 percent construction work and we are all set to commission it by commencing classes in August this year. total infrastructure for 300 students is almost ready and completed.

All relentless and hectic efforts towards the noble cause of education are the need of hour.

Provision of quality education to girls in interior part of the province will go a longway by setting a pace for transformation of our daughters into a responsible citizen of tomorrow. We shall leave no stone unturned to prove equal to the task.

Brig. (Retd) Ghulam Raza, SI (M)

Project Director

Shaheed Benazir Bhutto Girls Cadet College Larkana



**SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA**

BOARD OF GOVERNORS

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Narejo
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Secretary College Education
Government of Sindh**



**Syed Hassan
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er**



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GSO-I Cadet Colleges
HQ 16 Division / Member**



**Brig. (Retd) Ghulam Raza SI (M)
Principal / PD
Cadet College Larkana
Member / Secretary**



**SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA**

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MPA, Larkana /



Ms. Nida Khuhro,
MPA, Larkana /



Mr. Khursheed Ahmed Junejo
MNA, Larkana /



Prof. Dr. Azhar Ali
Shah Pro.Vice Chan-



Mr. Ahmed Sultan Kho-
so Additional Commis-
sioner Larkana / Mem-



Prof. Ahsan-ul-Haq
Educationist Larka-



SHAHEED BENAZIR BHUTTO
GIRLS CADET COLLEGE LARKANA

Prospectus

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Location

1. The campus of Shaheed Benazir Bhutto Girls Cadet College Larkana is situated at the Larkana—Mohen-jo-Daro Road about 3 kms from Mohen-jo-Daro, the world-famous heritage of mankind. Larkana Town is 24 kilometers away, while Mohen-jo-Daro airport and railway station are 3 km and 5 km respectively away from the Campus. The College is situated amidst beautiful natural surroundings. It combines the advantages of calm and serene atmosphere essential for effective dissemination and sparking of instructions. The College is spread over 100 acres.

Vision

2. To establish a state of the art academic institution for female students in line with contemporary trends in education at par with best international literacy practices, while ensuring Pakistani culture and ethos, aimed at producing women of substance, self-reliant and self assured, confident and competent, well groomed citizens, infused with a sense of pride and patriotism to face the daunting challenges of 21st Century.

Objectives

3.
 - a. The main objective of establishing Girls Cadet College is to provide and spread girls' education in accordance with the modern concepts, in order to impart quality education.
 - b. To groom them to be dynamic and creative citizens capable of facing challenges which may confront them in their future life.
 - c. To promote social and cultural harmony through the conscious use of the educational process with emphasis on character building and patriotism.
 - d. To create a sense of unity, patriotism and national cohesion amongst students by respecting each-other's faith, religion, cultural and ethnic diversity, without discrimination.
 - e. To produce future leadership which is physically fit, mentally alert, morally upright and imbued with national spirit to serve the mother land-Pakistan devotedly and selflessly.
 - f. To develop a self-reliant personalities, capable of analytical and original thinking, so as to become responsible members of the society.



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- g. To train them to attain the qualities of head and heart which can facilitate them to join the Armed Forces of Pakistan, Engineering, Medical and Civil Services with good knowledge of Information Technology.
- h. To prepare them to play a fundamental role in the preservation of the ideals, which led to the creation of Pakistan and strengthen the concept of the basic ideology within the democratic ethos enshrined in the 1973 Constitution of Islamic Republic of Pakistan.
- J. To raise students committed to democratic and moral values, aware of fundamental human rights, open to new ideas, having a sense of personal responsibility and participation in the productive activities in the society for the common good.

Aims

4. Shaheed Benazir Bhutto Girls Cadet College Larkana aims at creating an atmosphere of well-disciplined education and training, so as to prepare the youth for active and result-oriented participation in all the fields of national life, particularly the Armed Forces of the country. Inculcation of leadership qualities through various character-building activities is an essential component of the training scheme which will be followed at this College.

Scope

5. The College caters for formal education from Class VIII to XII (Science Group Pre-Engineering and Pre-Medical only), pursuing the syllabi as prescribed by the Sindh Text Book Board. Additional academic material at all levels is also extensively used for scholastic enrichment of the students. The College is affiliated with the Board of Intermediate and Secondary Education Larkana.

Governing Body

6. The College is governed by a Board of Governors constituted by the Government of Sindh. The Board is headed by the General Officer Commanding 16 Division Pano Aqil Cantt, with an adequate representation from public, who are notables of the Division.



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Admission Policy

7. Admissions are to be made mainly in Class VIII. However first time induction is also to be made for Class IX. Selection is done strictly on merit, subject to general conditions as follows:-

- a. **Criteria / District Wise (Eligibility)**: Admission will be done on merit as per District / Provisional Quota.
- b. **Age & Qualifications**: Girls seeking admission must have passed Class VII, and **must be** between 12 years to 14 years for Class VIII on 01st August of the year of admission & similarly passed class VIII, and **must be** between 13 years to 15 years for Class IX on 1st August of the year of admission.

NOTE:- Relaxation of age on either side is NOT ALLOWED even for a single day. Moreover, the physical appearance of the candidate must also correspond to the age mentioned in her application form.

Selection Procedure

8. Selection Procedure shall be based on following :-

- a. **Availability of Forms**: Admission forms can be obtained from the branches of Askari Bank of Pakistan or can be downloaded from website of Shaheed Benazir Bhutto Girls Cadet College Larkana i.e. www.sbbgcl.edu.pk.
- b. **Submission of Admission Forms**: Forms duly completed in all aspects can / may be submitted along with documents by registered post, courier or by hand. After scrutiny, only eligible candidates shall be allotted roll numbers for subsequent written test, interview and medical tests.
- c. **Entry Test (Written Test):-**
 - (i) Entry Test (Written test) shall be conducted according to the schedule and the candidates will be intimated individually. The candidates shall attempt written papers of **subjects of English, Elementary Science, Mathematics, Sindhi or Urdu, Islamiat / Ethics and General Knowledge.**



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- (ii) The level of the test will be of the standard syllabus of Class VII & VIII as prescribed by Sindh Text Book Board, for Class VIII & IX respectively.
- (iii) Examination centers for the written test, interview and medical test shall be communicated at least one week before the written test, interview and medical test. Candidates shall indicate their choice of centers in the application forms. Requests for change of center must be communicated timely and based on genuine reasons.
- (iv) List of passing / failing candidates in the written test will normally be intimated to the candidates within four to six weeks from the date of examinations. The detailed results of the tests shall remain confidential and no queries / correspondence shall be entertained.

d. Interview: Those who qualify the written test, shall be intimated individually and called for interview, normally within fortnight of declaration of the results of the written test. The interview shall be taken from the subjects i.e. English, Elementary Science, Islamiat, Pakistan Studies, General Knowledge and Psychology respectively.

e. Medical Test / Fitness:- The College medical board will take the test according to the following criteria of physical fitness.

- | | Class: VIII | Class: IX |
|---|--|-------------------|
| (1) Height | : 4'.8" to 5'.2" | 4'.10" to 5'.4" |
| (2) Weight | : 75 Lbs to 100 Lbs | 80 Lbs to 110 Lbs |
| (3) Vision Test (from a distance of 20 feet): | S.T.D I – Both eyes 6/6 S.T.D II – One eye 6/9 and other 6/12 correctable wit glasses. | |
| (4) Joints: | There must be free and perfect motion of all joints. | |
| (5) The feet and toes | to be well-formed. | |
| (6) Knocking Knee | is an 'UNFIT' case. | |
| (7) Complete FLAT-FOOT | is medically unfit. | |
| (8) Permanent deformity or permanent absence of any external or internal (organ) part of the body | is an unfit case. | |
| (9) Positive Hepatitis (B or C) & HIV | is an unfit case. | |
| (10) Any other permanent illness like Asthma, Juvenile DM, Cardiac problem (ASD, VSD) | is an unfit case. | |



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- (11) A known case or late diagnosed as epilepsy (or fits of any origin) is medically unfit.

Note:- The College Medical Board's decision about medical fitness shall be treated as final and shall not be challenged in any court of law.

- f. **Final Selection:** Those who qualified all stages of the Entrance Test would be placed on a merit list finalized according to their performance. The final selection is based on the merit list and the relevant quota. If no any sufficient number of candidates reaches the minimum standard for the purpose of admission from the quota of a particular Division / District, such seats will be allocated to the more deserving candidates of other Divisions / Districts.
- g. **Joining Report:** The call-up letters for joining the College shall be issued after depositing the fees / dues and they can join the College on the given date only.

Note:- The College will bear no liability for delay/non-delivery/loss any kind of the communication due to postal system's failure.

9. Syllabus / Question Papers Pattern for Entry Test of Class: VIII and IX.

Marks shall be given according to the pattern given as under:

- a. **English & MT Sindhi / MT Urdu:**
- | | | | | |
|------|------------------------------|---------------------------|------------------|--------------|
| (1) | Marks | 100 (for each paper) | | |
| (2) | Time: | One hour (for each paper) | | |
| (3) | Detail of Questions:- | (for each paper) | Questions | Marks |
| (a). | MCQs | | 50 | 50 |
| (b). | Fill in the blanks | | 30 | 30 |
| (c). | Descriptive | | | |
| | i. Essay | | 01 | 10 |
| | ii. Application/ Letter | | 01 | 10 |
- b. **Mathematics:**
- | | | | | |
|------|------------------------------|----------|------------------|--------------|
| (1) | Marks | 100 | | |
| (2) | Time: | One hour | | |
| (3) | Detail of Questions:- | | Questions | Marks |
| (a). | MCQs | | 50 | 50 |
| (b). | Fill in the blanks | | 30 | 30 |
| (c). | Descriptive | | 02 | 20 |



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c. Islamiat / Ethics, Elementary Science & Social Studies:

(1) Marks 30 (for each paper)

(2) **Detail of Questions:-** (for each paper)

	Questions	Marks
(a). MCQs	20	20
(b). Fill in the blanks	10	10

d. General Knowledge:

(1) Marks 10

(2) **Detail of Questions:-**

	Questions	Marks
(a). MCQs	05	05
(b). Fill in the blanks	05	05

Note: The Papers shall be set/ prepared from the syllabus / course of Class: VII for Class VIII and from Class VIII for Class IX from the latest editions of Sindh Text Book Board.

Admission / Promotion

10. Admission / promotion to Class XI (HSC Part-I) of the girls already studying in Shaheed Benazir Bhutto Girls Cadet College Larkana, shall be subject to securing at least 60% aggregate marks in the Matric exam.

FINANCE

11. Self-Financing Scheme

- 30% of the admissions in Class VIII & IX are allocated for self-financing basis, in order of merit.
- The students seeking admission on self-financing basis shall have to deposit a sum of Rs.2,50,000/= (one-time) in addition to regular fees and charges at the time of admission, already described in the prospectus.
- The other terms and conditions and pre-requisites shall remain same as in normal selection procedure.



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12. Fees and Charges

- a. Registration/Entrance Test Fee: Rs.2000/-
To be paid with application form)
- b. Admission Fee (Non-refundable) : Rs.30,000/-
- c. Security Deposit (Refundable) : Rs.25000/-
- d. Consolidated Fee
 - (1) Class VIII to X : Rs.2,60,000/-
 - (2) Class XI & XII : Rs.2,70,000/-

The consolidated fees mentioned above includes tuition fee, lodging, boarding, laundry, games, medical treatment (OPD), library contribution, hair-cut, shoe repair, Language Lab, Computer Training, etc. Parents are expected to appreciate that the college's only source of income is the fees paid by the parents. All efforts are made to hire best faculty, quality food for messing and the best services / facilities and living conditions. Annual increase in fees hence, is a natural phenomenon and under compulsion, the fees are raised @ 5% to 15 % every year, according to the prevailing rate of inflation and general dearness in cost of goods and services provided.

- e. **Miscellaneous Charges:** In addition to the above, the cadets shall have to pay actual charges for clothing, books and stationery, bedding, traveling, etc.
- f. **Deduction of Withholding Income Tax:** The government has ordered through its Finance Act 2013, under section 2361 in the Income Tax Ordinance 2001, to collect advance withholding at the rate of 5% on the amount of fees paid to the educational institutions, from the parent/ guardian of the students.

Procedure for Payment of Fees

13. All payments shall be made through Bank Draft/Pay Order in favour of the Principal, Shaheed Benazir Bhutto Girls Cadet College Larkana, "Payee's account only". No other mode of payment is acceptable. Cadet No. Name and House (house allotted) of the cadet must clearly be mentioned in the covering letter. The fees, excluding those mentioned at Para 11 – d, are payable in two equal installments during the year. **(Full fee is charged for vacation period also)**. The parents can pay fees for whole year at a time.



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NOTE:- FEE, EXCEPT THE SECURITY DEPOSIT, ONCE PAID, SHALL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES.

Late Payment of Fees

14. If dues are not received within due date, the cadets shall be fined at the rate of Rs.25/- per day for the first month of the term and the defaulter cadet's name could be struck off from the College rolls.

Non-Payment of Dues

15. If dues are not fully cleared, the defaulter cadet forms' for the Board Examinations shall not be forwarded to the Board. Even if the form has been dispatched, the cadet concerned will not be allowed to appear at the annual examination, unless her fees account has completely been settled.

College Leaving Certificate

16. The girls seeking admission in the College are expected to stay in the institution till they appear at the final stage (HSC Part-II) exam. Therefore, the girls asking for School Leaving Certificate/ Migration before completion of their F.Sc., shall have to pay discontinuation fine of Rs.25,000/- and full fees for the current session (Six Months) in which the girl applies for discontinuation, even if applied during vacations / term breaks, etc.

College Academic & Financial Year

17. The College's year is divided into terms as under:-
- a. **Academics:** College academic year is divided into following terms:-
 - (1) Term-1: August to October
 - (2) Term-2: November to January
 - (3) Term-3: February to May
 - b. **Fees:** Fees are collected in advance on half yearly basis as under:-
 - (1) July to December
 - (2) January to June



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INFRASTRUCTURE

Science Laboratories

18. For effective teaching of science, the practicals shall be carried out in well equipped and fully furnished Physics, Chemistry and Biology laboratories.

Computer Literacy

19. Keeping in view the importance of computers in our daily life, the cadets shall be given practice of laying hands on the keyboards of computers right from the first day of their entry in the college. There are air-conditioned and skillfully furnished IT / Computer Laboratories where cadets can operate the computers under the guidance and supervision of qualified instructors. Controlled access to Internet is provided to the students at the computer lab under the supervision of skilled instructors.



Library

20. The College shall have a very rich library to cater for intellectual advancement of the teachers and the taught. Two compulsory Library periods per week shall be allotted to each class.



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Houses

21. Following boarding facilities are:-

- a. There are two boarding houses (Hostels) on the campus. The dormitories are spacious, airy and well furnished, and each cadet will be provided with a cupboard, a study chair, a table and a bookshelf. Apart from dormitories, there are cubicles for the appointment holders, selected from the senior cadets who excel in qualities of leadership.
- b. Each House has a Recreation Room where the cadets can get together in their leisure time and for indoor competitions. Daily newspapers, magazines and periodicals will regularly be provided to cadets in the Library. A wholesome atmosphere of co-ordination, togetherness and mutual respect, and under I standing is ensured among the cadets. Every House will be provided with a LED T.V set for recreation of the cadets.
- c. Each House will have a Female Housemistress, an Assistant Housemistress, a House Tutor and a House-maid to look after the cadets. The cadets are, however, expected to take care of their own kit, etc, and to set their beds accordingly. Geysers have also been provided in each House, and air coolers in every room / dormitory.



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Cadets Mess

22. The Mess will function under the supervision of a senior member of the faculty. Cadets will also be associated with the management of the Mess. The Mess Committee will meet regularly to review the menu and discuss ways and means of improving the messing standards. The Mess Committee will be presided over by the Principal and will include the senior teachers and appointment holders from the cadets. Meals will be wholesome and balanced. However, there is no provision for extra messing. Cadets will also be taught table manners & dining etiquettes.



Cafeteria

23. There is spacious and well furnished cafeteria along with a Tuck-shop, where the cadets will be provided with facilities of refreshments, including articles of daily use. The place will also be used as a meeting-venue for parents who will come to see their wards on weekends.

Language Lab

24. To make up the deficiency of the girls coming from the remote areas, in their accent and pronunciations, two most modern and fully computerized Language Labs have been established in the college.



College Dispensary

25. The college has a dispensary consisting Medical Inspection Room and detention room for sick cadets. It will be manned by a qualified full-time Medical Officer assisted by female staff. Records pertaining to the health of the cadets will be maintained regularly. The college has its own ambulance to evacuate the cadets in case of emergency to the hospital of the city (Larkana).



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ACTIVITIES

Curriculum and Examinations

26. The curriculum for all classes, excluding class VIII, is based on the syllabi prescribed by the Sindh Text Book Board. The subjects taught in the college are Physics, Chemistry, Mathematics, Biology, Islamiat, English, Pakistan Studies, Urdu and Sindhi. Internal examinations, i.e., monthly and terminal tests, in respect of all the classes, are held regularly to assess the progress of the cadets in the academics, and the parents are informed accordingly.

College Year Planner

27. A Calendar-cum-Year Planner, showing all the details of vacations / holidays, in addition to schedule of curricular and co-curricular events, organized throughout the year, shall be published and issued to all the cadets and their parents/guardians at the beginning of each session. All efforts will be made to observe holidays / vacations indicated in the College year planner.

Assessment and Evaluation

28. The process of academic evaluation and personality assessment is carried out round the year, through terminal tests/annual examinations and various activities and exercises organized in the college. A comprehensive assessment book, recording five years assessment of each cadet, is maintained in every House / Class.

Physical Training & Sports

29. Physical training shall be an important feature of the college routine. Training will be imparted by qualified instructors. The college provides sports playing facilities for all major games like Hockey, Cricket, Football, Basketball and Athletics. It is mandatory for every cadet to participate in these games. (Additionally, the college has the facilities for Volleyball, Squash, Tennis, Badminton, Table-Tennis and other indoor games).



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Co-curricular Activities

30. Inter-house Husn-e-Qira'at, Hamd, Naat, Debates, Declamation, Hifz-e-Hadith, Hifz-e-Iqbal, Hifz-e-Quranic Surahs, various quizzes i.e. Islamic Quiz, Seerat Quiz, Pak Quiz, General Knowledge Quiz and Poster making / Calligraphy and numerous other competitions shall be organized throughout the year. Each house shall organize regular weekly functions, literary sittings and brain – storming sessions along with different activities, with the aim at achieving over-all grooming of the girls.

Hobbies and Clubs

31. A number of hobbies and clubs will be promoted at the college to channelize the talents of the cadets in useful pursuits. These include Photography, Science, Computer, Painting, Drama, Philately, Numismatics, Debating and Environmental clubs.

Tours and Excursions

32. Tours, trips and excursions constitute important part of education. The college, therefore, shall arrange for all the classes, regular study tours, trips, picnics, visits to historical places and institutions of the country.

Religious Training

33. For religious and ideological orientation of the cadets, various activities shall be carried out regularly i.e teaching/ training of Hifz-e-Quran, Nazrah Quran with Tajveed-ul-Quran, Hifz-e-Hadith, Hamd, Na'at, Islamic Quiz (Quranic Quiz, Seerat Quiz, Fiqh Quiz) in addition to five-time prayers. Further, organizing functions on days of religious significance is part of the training for the cadets. In addition, the morning assembly will start with the recitation of verses from Holy Quran and Hadith followed by the translation. The cadets shall be encouraged to offer prayers, specially Juma Prayers in the college Masjid.



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Career Counseling / Motivational Lectures

34. One of the most important features of the college activities shall be the career, motivational lectures and interaction with scholars to let the cadets know about the teachers, scholars, experts and professionals, promoting their scholastic skills and increasing their general knowledge.

Daily Routine

35. All the activities in the college shall be carried out according to designed daily routine, which will cover the activities of cadets from the time they rise early in the morning till they go to bed at night.



Annual Function / Parents Day

36. The college will celebrate a mega event Annual Function / Parents Day every year. The prizes and awards won by the individual cadets and the Houses at various events, organized round the year, shall be awarded at this event. On this eve a House will be declared as the Champion House.

DISCIPLINE

Dress

37. Cadets shall wear the following dresses on different occasions:-
- Academics:** Khaki uniform of army pattern will be worn during classes, parade and drill.
 - Walking Out:** The same is to be used during preps, dinner, while going outside the college campus and on weekend.
 - Games & P.T:** College Tracksuit and prescribed P.T. shoes are to be worn during games and P.T.
 - Prayer Dress:** White Qameez Shalwar with scarf can be used for all prayers. During winter, jersey pull-over or sweater will be used.



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Clothing

38. The following items will be supplied by the college, for which the payment is to be made in advance at the time of admission:-

	<u>Item</u>	<u>Quantity</u>
a.	Khaki Uniform Shirt & Trouser)	03 Pairs
b.	Night Suit (Shalwar Qameez)	
c.	Walking out suit	
d.	Beret (Green)	03 Nos
e.	Olive Green Belt	01Nos
f.	Handkerchief (White)	06 Nos
g.	Beret Badge	02 Nos
h.	Shoulder Title	02 Pairs
i.	Plumes and Name Plate	03 Nos each
j.	College Neck Tie and Formation Sign	02 Nos each
k.	College Scarf (White)	01 Nos
l.	College Track Suit and Anklet	01 Nos each
m.	House Sports Vest	04 Nos
n.	Black Belt (with College Mono)	01 Nos
o.	Socks Black / White / Khaki 4+4+4	12 Pairs
p.	Satchel (With College Mono)	01 Nos
q.	Towel (With Mono) Large 27/54	02 Nos
r.	Pakistan Flag	02 Nos
s.	White Colour Dops	01 Pair
t.	Bed Sheets with College Mono	03 Nos
u.	DMS Shoes (Askari Made)	01 Pair
v.	P.T Shoes (Cheetah Service)	01 Pai
w.	Coat Black	01 Nos
x.	Epaulette (College + House) (1+3)	04 Pairs
y.	White Belt	01 Nos
z.	Jersey Green & Khaki	01 Nos each
aa.	Coat Badge	01 Nos
bb.	Travelling Bag	01 Nos
cc.	Quilt	01 Nos



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The following items shall be arranged by the Cadet herself before joining the College:-

	<u>Item</u>	<u>Quantity</u>
a.	White Shalwar Qameez / Night Suits (Qameez & Shalwar)	06 Pairs
b.	Mattress with Malatia Cloth Cover (06 ft. X 03 ft).	01 Nos
c.	Bathroom Slippers	01 Pair
d.	Ladies Chappal	01 Nos
e.	Shoe Polish (Black) & Brush	01 Nos each
f.	Locks (Medium Size)	02 Nos
g.	Hangers	08 Nos
h.	Toilet Requisite (Soap, Tooth Paste, Brush, etc.)	01 Set
i.	Black Bag Medium Size	01 Nos
j.	White Bed Sheet with Pillow and Cover (Single Bed)	01 Set

Penalties

39. The following punishments will be awarded to a cadet, if she comes late, or absents herself on the expiry of leave or vacation:

- Late arrival by over one hour : a fine of Rs.500/-
- Absence for one day : a fine of Rs.1000/-
- Absence for subsequent days : a fine of Rs.500/-
per day upto a maximum of six days.
(Extra drill, etc., may also be awarded in addition to the fine)

Rules and Regulations

40. Upon admission to the college, each cadet and her father / guardian will automatically bind themselves to abide by the college rules / regulations and orders (written or verbal) in vogue, or issued from time to time. Penalties for infringement shall be at the sole discretion of the Principal. These shall not be questioned under any circumstances. Requests for admission will be accepted on the implicit understanding that these conditions are applicable to applicant and her father / guardian.



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Expulsion

41. A cadet may be expelled from the college on any of the following grounds:-
- Cheating, lying, stealing, gambling and immoral conduct,
 - Willfully and deliberately damaging the college property
 - Keeping fire-arms or knives of large size, etc.
 - Breaking bounds.
 - Rudeness to staff and senior cadets or rude behavior of cadet's parents.
 - Absenting from the class and any other activities without proper cause.
 - Being habitually unpunctual, untidy and slovenly.
 - Smoking, use of narcotics in any form.
 - Consistently giving a poor performance in academics.
 - Use of unfair means in tests/examination, even assisting others in it.
 - Guilty of any act of indiscipline / misconduct.
 - Un authorized leave upto six days.

THE DECISION TAKEN BY THE PRINCIPAL ON DISCIPLINARY CASES SHALL BE FINAL AND SHALL NOT BE CHALLENGED IN ANY COURT OF LAW.

Withdrawals

42. A cadet can be withdrawn from the college owing to her poor performance in studies as per details below:-
- CLASS-VIII:** If she is unable to get 45% marks in the terminal or Annual Examination.
 - CLASS-IX TO XI:** In case of preliminary examination of Class-IX and the Board exam of Class-XI, cadet's failure even in one subject may result in her withdrawal.
 - The promotion to or continuance in Class-XI is not an automatic process. The Class-X girls, who wish to continue in this college, must have an excellent record in all fields at their credit.
 - After the declaration of the result of the SSC Part-II (Class-X) examination, a cadet will not be allowed to continue in Class-XI, if she fails to secure at least 60% marks in each science subject.



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Accident / Mishaps

43. The college will adopt all possible measures for the safety of the cadets during their stay at the college campus. However, the college shall not be responsible for any kind of accident/mishaps, causing any physical harm or injury.

Prohibited Items

44. Cadets will not be permitted to keep the following:-

- a. Animals (pets etc), Transistors, Video Games, and electric appliances.
- b. Wireless Radio, DVD / CD Player, USB, TV set, Walkman, Ipad, Personal Computer / Laptop, Cellular / Mobile Phone, Video Camera, etc.
- c. Dagger, sword or Weapon of any type.
- d. Cigarettes, narcotics in any form, Matches, Burners, Heaters or Naswar etc.
- e. Explosive, combustible material, etc.
- f. Unauthorized medicine / drugs.
- g. Unauthorized pattern of clothes, shoes, etc.



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MISCELLANEOUS

Teacher-Parent Meetings

45. To keep the parents informed of their daughters' academic progress and to discuss the cadets' achievements / deficiencies, teacher-parent meetings shall be convened regularly. This forum will also be utilized to have suggestions of the parents for the over-all betterment of the institution

Regular Publications

46. The college magazine shall be published annually in three languages (English, Sindhi and Urdu), which will contain articles and essays written by the cadets and the teachers. Every cadet shall be issued with a copy. A news bulletin 'News Letter', covering all the activities of the college, shall also be published monthly and issued to all the cadets and parents, in addition to quarterly 'Magazine' carrying original write-ups of the students only, providing platform to potential prolific writers.

Facilities for Cadets / Parents

47. College Website: College web page www.sbbgccl.edu.pk (under construction) may be visited regularly for notices, information and updates when uploaded. Askari Bank Cadet College Larkana Branch is also located close to the college to facilitate the Cadets, Parents and Staff. RFID Cards for Parents for quick entry process to be collected from the college. Availability of Post office and Courier Services (TCS) is there in college.

Journey to College / Home

48. It will be the responsibility of the parents/guardians to arrange safe journey for their daughters / wards going home and back to the College, on beginning of breaks / holidays and after holidays. However, where possible, the college may arrange journey of the cadets by rail/road or air in groups on behalf of the parents / guardians, for which the parents shall have to pay in advance the fare through demand draft, for the return journey.



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Parents' Visit to the College

49. The cadets joining this institution would, naturally, take some time to adjust themselves at a new atmosphere of the College. The parents are advised to pay weekly visits to the girl students. As they adjust themselves to the new environment. Parents / guardians can visit their daughters/wards on Sundays, and national holidays, from 09:00 a.m. to 05:00 p.m.

Breaks and Holidays

50. There will be a fixed number of holidays and term-breaks will be indicated in the College Calendar / Year Planner that the cadets may avail.

Telephone Calls

51. Parents may contact their daughters/ wards through landline telephone as per following schedule:

- a. Saturdays : 1430 hours to 2200 hours
- b. Sundays/ Holidays : 0900 hours to 1900 hours

Note: If any emergency arises the parents are advised to contact the concern House Mistress, Assistant Housemistress, Vice Principal or Principal.

Communication

52. There is Post Office in the College with Saving Bank Account facility. Communication with the college can be made on following address:-

- a. **Postal Address**
Shaheed Benazir Bhutto Girls Cadet College Larkana
Larkana-77150
- b. Email: info@sbbgccl.edu.pk
- c. Telephone: 074-4080091



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